

Venue Manager

Job Description:

Nordic Heritage Center and Fort Kent Outdoor Center

Pineland Farms has an immediate opening for a full-time Venue Manager in Presque Isle and Fort Kent. This position will require 20 hours per week at each location and will require flexible hours to include nights and weekends.

- Maintain membership.
- Maintain facilities.
- Oversee programming.
- Solicit events.
- Venue development.

Job Requirements:

- Must be reliable.
- Flexibility is a must as events/programs may dictate work time.
- Strong customer service skills and attention to detail.
- Must be self-motivated and work independently.
- Must be able to perform light maintenance around the venue.

Salary: commensurate with experience.

Candidates are subject to a background check. Interested applicants may send cover letter & resume to:

Pineland Farms Inc., 32 Farm View Drive, New Gloucester ME 04260 or email to: Matt Sabasteanski, msabasteanski@pinelandfarms.org

Pineland Farms, Inc. is an equal opportunity employer